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PATENT

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Alistair I. Goudie  
Serial No.: 10/035,930  
Filed: December 26, 2001  
Title: ARBITER FOR A QUEUE MANAGEMENT SYSTEM  
Docket No.: 34260

LETTER

Asst. Commissioner of Patents and Trademarks  
Washington, D.C. 20231

Attention: Box Missing Parts

Sir/Madam:

In response to the Notice on Incomplete Reply (Nonprovisional), dated April 10, 2002, applicant encloses herewith the required Formal Drawings.

If there are any further fees resulting from this communication not covered by the enclosed check, or if no check was enclosed, please charge the same to Deposit Account No. 16-0820, Order No. 34260.

Respectfully submitted,  
PEARNE & GORDON LLP

By Jeffrey J. Sopko  
Jeffrey J. Sopko, Reg. No. 27676

526 Superior Avenue, East  
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Cleveland, Ohio 44114-1484  
(216) 579-1700

May 2, 2002

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to: Box Missing Parts, Assistant Commissioner of Patents, Washington, D.C. 20231 on the date indicated below.

Jeffrey J. Sopko

Name of Attorney for Applicant(s)

May 2, 2002

Date

Jeffrey J. Sopko  
Signature of Attorney



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UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D. C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/035,930	12/26/2001	Alistair I. Goudie	34260

00116  
PEARNE & GORDON LLP  
526 SUPERIOR AVENUE EAST  
SUITE 1200  
CLEVELAND, OH 44114-1484

CONFIRMATION NO. 4501

FORMALITIES LETTER



\*OC000000007419825\*

Date Mailed: 02/05/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 130.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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02 FC:102 84.00 CH

*A copy of this notice **MUST** be returned with the reply.*

*N. Ins*

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE